Kalevi Jahtklubi
RULES

Business hours of the port:
The port office is open during the season from 8 a.m. to 9 p.m.; mooring of vessels is possible 24/7.

General data about businesses operating at the port:
- Sewing and repairing of sails - WB Sails
- Repair and maintenance of small craft

Granting entrance and departure permissions:
- entrance and departure permissions to visitors shall be granted by the harbour master or steward by phone or VHF.
- The harbour master or steward may prohibit the vessel to leave the port, if:
- port dues or services ordered from the port have not been paid for
- a competent authority has given a respective order
- the vessel is not seaworthy upon visual inspection
- the crew has not been duly recruited
- existence of other factors endangering safe navigation, health of people or environment

Processing entrance and departure notices and required information:
To obtain an entrance permit (except for club members or contractual clients), the following data must be submitted:
- Name, type, port of departure of water craft
- Time of arrival
- Name of captain
- Number of passengers
- Length, width, draught of water craft. Entrance permit shall be granted by harbour master or steward of KJK, by forwarding to the water craft the necessary information and determining the berth. Arrival and departure of the water craft shall be entered in the register of recording arrivals and departures of KJK Port, located at the KJK port office.

Management of entering formalities and required documents pursuant to quarantine, customs and immigration regime:
When the vessel leaves to the ports of third countries, before leaving the territorial waters of Estonia the vessel must comply with the border and customs formalities at the nearest border checkpoint open for international traffic (the nearest checkpoint is at the Pirita TOP yacht harbour). Personal appearance of the border guard must be ordered by phone No. +372 619 1260.
Vessels and their crews and passengers, who leave or arrive from KJK Port to a third country (to a non-Schengen member state) must pass border control.
Border control must be passed before leaving to a third country or arriving from a third country at a border checkpoint of a Schengen member state open for international traffic. The procedure of border control procedure shall be based on requirements arising from legislative acts.

Communications organisation with vessels upon entrance to the port, staying at the port and leaving the port:
Communication with the harbour master or steward will be held via VHF or a mobile phone.

Requirements for water craft (prohibitions, obligations, restrictions and other conditions):
- Water craft can use the berths of KJK Port pursuant to Clause 7 of KJK Port's Rules of Procedure. Water craft that has no berth pursuant to Clause 7 of KJK Port's Rules of Procedure, are handled as visiting vessels and are taxed as visiting vessels.
- Visiting vessels shall use floating berth B for mooring.
- Orders of the harbour master, concerning entrance or relocation of water craft at the port shall be binding to the owners of water craft.
- Mooring ropes of water craft shall be attached in a way to ensure safe staying at the port with any weather and also for neighbouring vessels.
- All vessels staying at the port shall have due markings (name or number on board of the ship).
- The captain shall ensure safe embarking and disembarking of people and protection of property on board the ship. The port is not responsible for the property of the owner of water craft.
- Using the onshore power supply shall be coordinated with the harbour master. If the wind speed exceeds 18 m/s or the water level is +90 cm, the owners of the water craft shall switch off the onshore power supply.
- Launching and lifting water craft shall be coordinated with the harbour master. The owner of the water craft is required to appear at the launching and lifting of small craft on the day and at the time specified by the chief of KJK. The owner of the water craft or their representative shall be responsible for safety.
- In order to keep the vessel in the territory of KJK over the winter, the water craft must be lifted on a keelblock or trailer, which ensures safe parking of the vessel.
- All keelblocks and trailers of small craft must bear the name or number of the small craft. Keelblocks and trailers must be cleaned and painted. Keelblocks without marking, left at the port shall be deemed keelblocks without owners and shall be removed.
- the owner of the water craft shall remove the keelblock owner from the territory of KJK Port within two weeks as of the day determined by the chief of KJK for launching the small craft.
- If the obligation set out in the previous clause is not fulfilled, the said obligation shall be fulfilled by KJK itself, issuing an invoice of costs for it to the owner of the water craft.
- At the port it is prohibited to:
- relocate and lift (launch) the water craft without the permission of the harbour master or steward;
- switch the small craft into the power network without authorisation;
- use the toilet of the small craft if there is no sewage collection tank;
- keep the canisters, oil and fuel on the quay;
- throw debris into the water and quay;
- deposit waste elsewhere than in the container specified for such purpose;
- board the water craft without the permission of the captain of the water craft or a person replacing the same;
- keep unvaccinated animals in the water craft;
- listen to loud music in the water craft or act in a disturbing manner from 10 p.m. to 9 a.m.;
- swim in the water area of the port.
- KJK is not liable for damages, which may arise as a result of concealed theft, storm or fire accidents on the unguarded territory and in the water area of KJK.

Deck operations on moored vessels (performing works causing noise and debris, welding works and works with open fire, outboard operations, launching of boats and rafts, pumping the ballast water and washing the tanks, repairing the main propulsions):
- The owner of the water craft shall coordinate works causing loud noise and debris with the harbour master (steward). Upon cleaning the underwater hull of a ship from old antifouling paint and covering it with new paint, the owner of it shall ensure cleanliness of the territory of the port. The underwater hull of a ship must be covered with film.

- Welding operations and other hot work in water craft and the port territory is only allowed with the permission of the harbour master (steward). If permission is obtained, the harbour master (steward) shall be informed of the commencement and completion of the works.
- The harbour master (steward) shall be informed of all outboard operations and measures shall be taken to guarantee the preservation of cleanliness of the water in the water area of the port.

Traffic of water craft in the water area of the port (relocation, manoeuvres):
- International Regulations for Preventing Collisions at Sea shall apply to moving around in the water area of KJK Port.
- Upon vessels entering or leaving simultaneously, the preference shall be given to the leaving vessel, unless there is an emergency.
- Upon moving around in the water area of the port and manoeuvring, the captain of the water craft has to pick a speed that does not generate a stern wave not exceeding three knots. Moving or manoeuvring shall be safe for both own water craft as well as other vessels.
1.4 permission for relocation of water craft at the port may only be given by the harbour master or steward.

Requirements to vessels in normal and special conditions:
Entering and leaving the port is prohibited, if the wind speed exceeds 17 m/s and visibility is less than 50 m. Upon need, the decision shall be made by the harbour master together with the captain of the water craft, considering the technical specification of the vessel.

Mooring:
- Water craft with a permanent berth in KJK Port shall moor in the dedicated area.
- In exceptional circumstances (strong wind), it is possible to moor at the berths of the port that are out of the wind, upon agreement with the harbour master.
- Mooring place of vessels that do not have a dedicated berth at KJK Port, shall be determined by the harbour master (steward) at the locations designed for visitors or in any other vacant place.
- Mooring and buoy ropes shall be attached and fenders placed in a way to ensure safe parking in any weather. After mooring, fenders must be put out at both broadsides.

Towing:
Towing may only be carried out at the port with the permission of the harbour master.

Traffic under ice conditions
In case of icing up, the port will be closed for navigation.

Special requirements:
Special requirements to the water craft shall be set by the chief of yacht club together with the harbour master, pursuant to need.

Fire safety requirements in the port and organisation of rescue operations
Fire safety requirements for vessels standing at the port:
- Firefighting and rescue equipment on the vessels standing at the port have to be in working order and correspond to the established requirements.
- Hot works on the water craft shall be coordinated with the harbour master (steward).
- Elimination of fire on a water craft shall be managed by the captain of the vessel or a person replacing the same. Upon the absence of the captain of the yacht, the elimination of the fire shall be managed by the harbour master or steward.